



August 4, 2026

Transmitted Electronically

Laura Markman
CMH232 Campus
13820 Sunrise Valley Dr.
Herndon, Virginia 20171

**Re: Shelby County
CMH232 Campus
Facility ID # 0375015024
P0141118 received on 08/03/2026**

Dear Laura Markman:

This letter is to inform you that the Northwest District Office (NWDO) received your application for a Permit-to-Install or Permit-to-Install and Operate (PTI/PTIO) for air pollution sources and has determined that the application is preliminarily and administratively complete. This determination does not imply that the application is approvable, only that all of the necessary material has been submitted in order to continue the review. This letter informs you of the following:

- **The next steps in the process.**
- **The estimated time for processing the permit application.**
- **The site preparation activities allowed before permit issuance.**
- **The contact for questions about your permit application.**

The next steps in the process.

The technical review is the next step in processing the application in order to reach a final permit approval or denial. During this review, you may be contacted for additional information or clarification. Following the technical review, the permit terms and conditions or application denial will be prepared. If the review indicates a denial, you will be contacted to discuss options. Once prepared, the terms and conditions will be forwarded to the Central Office Ohio EPA, Division of Air Pollution Control (DAPC), for their review and issuance. It is possible they may ask for clarifying information as well before proceeding to issue a draft or final permit, or a denial of the application.

The estimated time for processing the permit application.

Processing times for applications vary considerably depending upon the complexity of the project, the technical completeness and approvability of the application, and the varying workloads of the offices reviewing the applications.

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Applications are generally reviewed in the order they are received. For planning purposes, final determinations (issued permit or denial of application) concerning applications that do not involve major new sources, major modifications, or other complex permitting scenarios are typically issued in approximately 60 – 120 days. Final determinations for major new sources, major modifications, or other complex permits are advised to expect 120 – 180 days for final determinations. **However, this is only an estimate and caution is urged before committing significant funds based on the assumption that you will obtain a permit within the described time, or in case the application is denied.**

The site preparation activities allowed before permit issuance.

Some site preparation activities can be undertaken prior to obtaining a final PTI or PTIO. The specific types of activities and criteria are listed in Ohio Administrative Code rule 3745-31-33, "Site preparation activities prior to obtaining a final permit-to-install or PTIO." Please note there are risks that the owner/operator of this facility should be aware of prior to proceeding, including additional costs associated with design changes that may become necessary in order to comply with a final issued permit.

The contact for questions about your permit application.

Please be assured that we will do everything possible to process your application in a timely manner. You may contact me with any questions concerning this letter, your application, or site preparation activities prior to permit issuance. I can be reached at 419.373.3118 or by emailing mohammad.smidi@epa.ohio.gov.

Sincerely,



Mohammad Smidi

Ohio EPA DAPC

/rew

ec: Jennifer Delbecq, DAPC
Mark Barber, DAPC